



Project Managers Network

Creating capability in Project Management



Project Managers Network

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Project Management Process Design Workshop

Background & Purpose

Processes are the quiet revolution in modern organisations, they are the basis for improving value and efficiency, and they are the essential foundation for effective project management.

This workshop will help your people acquire the skills needed to both develop and effectively implement processes and to understand the process environment, including the need for defined roles and management involvement.

Audience

Any one involved in developing project process, including Project Managers, Project Office staff, and Managers who wish to improve their organisation PM processes

Logistics

- Prior to the workshop we will consult with you on the challenges your organisation faces on this topic and help you select one or more processes to be used in the workshop.
- The workshop will then be planned in more detail.
- The workshop is for two days from 9.00 am to 5.00 pm with short breaks for morning/afternoon refreshments and for lunch.
- A set of course notes will be provided to each participant.
- We will use organisation specific processes to allow small groups to apply the principles discussed.
- After the workshop we will follow up with a management debriefing on the outcomes.

Facilitator:

The workshop will be led by an experienced facilitator who understand process development as applied to project management

Course Outline

	Topic	Comments
1	Introduction to Processes	Why we use processes – their value – issues in their use and overview of the techniques /tools used to develop processes
2	An overview of process context, process architecture, roles, and selection	Context – overall organisation processes and specific workshop focus – an Architecture to identify processes Organisation and change – teaming, roles and responsibilities Which processes to work on – prioritising
3	Delivering Processes	How to develop and deliver processes, including tools and techniques to use
4	Practice using specific organisation processes	Groups to develop two processes selected in advance – they may not be completed in full, but most of material will be present
5	Review of outline processes proposed	Class review of each group's work
6	Action plan for implementation	Agree an action plan for further developing the processes, having them agreed and approved and then implemented
7	Process improvement	How to institute a process to ensure that processes are improved over time

The course will be tailored to your specific needs once we have met and agreed desired outcomes.